



KARNAVATI
UNIVERSITY

907/A, Uvarsad & PO, Gandhinagar, Gujarat – 382422 | www.karnavatiuniversity.edu.in

INTERNAL QUALITY ASSURANCE CELL (IQAC)

No.: KU/IQAC/Meeting/2021/02

Date: 9th December 2021

Minutes of 2nd Meeting of IQAC

The 2nd meeting of the Internal Quality Assurance Cell (IQAC) was held on 9th December 2021 at 2 pm in KU Building First Floor Conference Hall and Virtual Mode.

The following members were present in the meeting.

1. Dr. A K S Suryavanshi, Vice Chancellor	Chairperson
2. Dr. S Rajesh, Pro Vice Chancellor,	Dy. Chairperson
3. Shri. Tariq Ali Saiyed, Registrar	Member
4. Dr. Raju Shanmugam, Dean – USCI	Director – IQAC
5. Shri. Nilesh Hada, Governing Body Member	Member (Mgt.)
6. Dr. Avadhesh Kumar Gupta, Professor – USCI	IQAC Coordinator
7. Shri. (Col.) Surojit Bose, Director/HOI – UID	Member
8. Dr. Kishor Bhanushali, Director – Research & CoE	Member
9. Dr. Deependra Sharma, Dean – UWSB & UWSL	Member
10. Dr. Ayaz Ahmad, Associate Professor-UWSL	Member
11. Dr. Anirban Bandyopadhyay, Associate Professor-UWSL	Member
12. Dr. Dipti Shah, Principal, Karnavati School of Dentistry	Member
13. Dr. Sanjay Kumar Pandey, Associate Professor-UWSL	Member
14. Dr. Vasantray Chauhan, Chief Librarian	Member
15. Dr. Thirunavukkarasu K, Professor-USCI	Member
16. Shri. Krishna Kumar Singh, Director-Administration, UID	Member
17. Shri. Yogesh Jimudia, Head – Accounts	Member
18. Smt. Ridhima Sharma, Head- Legal & International Affair	Member
19. Shri. Rahul Bhandari, Director-International Relations	Member
20. Dr. Sharuti Choudhary, Asst. Director-Alumni Relations	Member

21.	Mr. Nishant Reddy, B.Des. (PD-2019-2023 Batch)	Member (Alma.)
22.	Ms. Kavya Dholakia, Member, KU Students' Council	Student Member
23.	Dr. Aneri Patel, BDS (2018 Batch) Senior Lecturer, G D Goenka Research Institute	Member (Alma.)
24.	Shri. Nikil Kehair, Head-Key Accounts - Modern Retail B2B & Omnichannel, Johnson and Johnson	Member (Emp./Ind.)
25.	Dr. Gaurav Buch, CHRO and Group Head - HR, Admin & CSR Rasna International	Member (Emp./Ind.)

Welcome Address by Chairperson

The Chairperson, Dr AKS Suryavanshi, Vice Chancellor, extended welcome address to all the members of newly constituted IQAC of Karnavati University. He expressed his happiness about the members of the IQAC and requested their cooperation, support and guidance for transacting the business of the IQAC smoothly.

The Following points were discussed by the members.

2.01. Recap of the previous meeting minutes

IQAC director presented the previous meeting minutes for the information and the minutes got approved by all present members. Agenda was set for this meeting.

The Director-IQAC briefly explained the composition and necessity of IQAC as per the UGC/NAAC guidelines and outlined about the objectives, roles and responsibilities and functions of IQAC.

2.02. Discussion further started with clarifications on preparation and storage of NAAC Files shared with all schools in google drive.

2.03. Director-IQAC focused on adoption of standard operating procedures (SOPs) for creating documents as per the NAAC standards.

2.04. Review of documents (DVV Excel Formats) pertaining to Components of Criteria

2.04.1 Details of Programs offered year wise during last five years (C1.1)

2.04.2 Identification of details of programmes where syllabus revision was carried out during the last five years (C1.1.2)

2.04.3 Discussion on details of programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (C1.2.2)

2.04.4 Review of details of courses having focus on employability/ entrepreneurship/ skill development during the last five years (C1.1.3)

- 2.04.5 Discussion on identifying new courses introduced of the total number of courses across all programmes offered during the last five years (C1.2.1)
- 2.04.6 Dr. Raju, Director IQAC exclusively focused on preparing data related to value-added courses for imparting transferable and life skills offered during last five years (C1.3.2)
- 2.04.7 Details of students enrolled in the courses under 1.3.2 above (C1.3.3)
- 2.04.8 Details of students undertaking field projects / research projects / internships (Data for the latest completed academic year – for CA 2021-22) (C1.3.4)
- 2.04.9 Details of structured feedback for design and review of syllabus – semester wise / year wise is received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents for design and review of syllabus (C1.4.1)
- 2.04.10 IQAC coordinator –Dr Avadhesh Kumar Gupta mentioned the importance of feedback processes of the institution based on (A). Feedback collected, analyze and action taken and feedback available on website, (B). Feedback collected, analyzed and action has been taken, (C). Feedback collected and analyzed, (D). Feedback collected, (E). Feedback not collected (C1.4.2)

The meeting concluded with vote of thanks extended by Dr Raju Shanmugam, Professor & Dean, Director – IQAC, as there were no more points to discuss.

It was decided that the next meeting of IQAC will be conducted on 9th March 9,2022.

(Dr Raju Shanmugam)

Director - IQAC