



KARNAVATI
UNIVERSITY

USER GUIDE FOR REGISTRATION

- Click on Register for the first time user
- Upon successful registration, go to the login page and login using your aadhar number as user name and enrollment number as password.
- Fill up the required details and upload documents wherever applicable.
- You can verify your details from - 'View Submitted Details' page
- Go to 'Pay Convocation Fees' page for payment of convocation fee
- On successful payment you will receive payment transaction id on your screen as well as receive payment confirmation on the registered email.
- Once again you can go to 'View Submitted Details' page to verify payment details.
- In case of successful payment, you can see payment status as 'success', that means your registration process is completed
- In case of any issues, kindly contact on the email address and contact number mentioned on login page