



INTERNAL QUALITY ASSURANCE CELL (IQAC)

No.: KU/IQAC/Meeting/2021/01

Date: 16 Sep 2021

Minutes of First Meeting of IQAC

First meeting of the Internal Quality Assurance Cell (IQAC) was held on 16th September 2021 at 2 pm in KU Building First Floor Conference Hall and Virtual Mode.

The following members were present in the meeting.

1. Dr. A K S Suryavanshi, Vice Chancellor	Chairperson
2. Dr. S Rajesh, Pro Vice Chancellor,	Dy. Chairperson
3. Shri. Tariq Ali Saiyed, Registrar	Member
4. Dr. Raju Shanmugam, Dean – USCI	Director – IQAC
5. Shri. Nilesh Hada, Governing Body Member	Member (Mgt.)
6. Dr. Avadhesh Kumar Gupta, Professor – USCI	IQAC Coordinator
7. Shri. (Col.) Surojit Bose, Director/HOI – UID	Member
8. Dr. Kishor Bhanushali, Director – Research & CoE	Member
9. Dr. Deependra Sharma, Dean – UWSB & UWSL	Member
10. Dr. Ayaz Ahmad, Associate Professor-UWSL	Member
11. Dr. Anirban Bandyopadhyay, Associate Professor-UWSL	Member
12. Dr. Dipti Shah, Principal, Karnavati School of Dentistry	Member
13. Dr. Sanjay Kumar Pandey, Associate Professor-UWSL	Member
14. Dr. Vasantray Chauhan, Chief Librarian	Member
15. Dr. Thirunavukkarasu K, Professor-USCI	Member
16. Shri. Krishna Kumar Singh, Director-Administration, UID	Member
17. Shri. Yogesh Jimudia, Head – Accounts	Member
18. Smt. Ridhima Sharma, Head- Legal & International Affair	Member
19. Shri. Rahul Bhandari, Director-International Relations	Member
20. Dr. Sharuti Choudhary, Asst. Director-Alumni Relations	Member

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| 21. | Mr. Nishant Reddy, B.Des. (PD-2019-2023 Batch) | Member (Alma.) |
| 22. | Ms. Kavya Dholakia, Member, KU Students' Council | Member |
| 23. | Dr. Aneri Patel, BDS (2018 Batch) Senior Lecturer,
G D Goenka Research Institute | Member (Alma.) |
| 24. | Shri. Nikil Kehair, Head-Key Accounts - Modern Retail
B2B & Omnichannel, Johnson and Johnson | Member (Emp./Ind.) |
| 25. | Dr. Gaurav Buch, CHRO and Group Head - HR, Admin &
CSR Rasna International | Member (Emp./Ind.) |

Welcome Address by Chairperson

The Chairperson, Dr AKS Suryavanshi, Vice Chancellor, extended welcome address to all the members of newly constituted IQAC of Karnavati University. He expressed his happiness about the members of the IQAC and requested their cooperation, support and guidance for transacting the business of the IQAC smoothly.

The Following points were discussed by the members.

1.01. Self-introduction of Members

Chairperson requested all the members to introduce themselves and hence, all the members introduced themselves.

1.02. Appraising of the composition, Objectives and Functions of IQAC

The Chairperson briefly explained the composition and necessity of IQAC as per the UGC/NAAC guidelines and outlined about the objectives, roles and responsibilities and functions of IQAC.

1.03. It was decided to discuss the following items in details during the next meeting.

1.03.1. Designing of Uniform Format for various items such as Programme Credit Structure, Syllabus, Session Plan, Course Files.

1.03.2. Creation of Formats, one each for Semester Commencement Audit and Semester Closing Audit.

1.03.3. Mentor-Mentee System

1.03.4. ERP Configurations with academic formats

1.04. Eligibility of Karnavati University for assessment and accreditation by NAAC was discussed in the meeting and the members suggested that the university may apply for NAAC accreditation in the Academic Year 2022-23.

- 1.05. It was noted and appreciated by the members that there a an internal IQAC Coordinators Team and NAAC Executive Team for the purpose of coordinating IQAC and NAAC related activities continuously at school level and support Central IQAC/NAAC team.
- 1.06. The following strategies of KU-IQAC were discussed to evolve a suitable mechanism:
 - 1.06.1. Efficient and Timely performance of academic, administrative tasks.
 - 1.06.2. Assuring quality education of UG, PG, PhD and other academic programs/activities by all schools.
 - 1.06.3. Optimization and integration of modern methods of teaching and learning into pedagogy.
- 1.07. The KU-IQAC will perform the following functions:
 - 1.07.1. Development and application of quality benchmarks/parameters for the various academic activities of all programmes offered by the university.
 - 1.07.2. Dissemination of information on the various quality parameters of UG/PG/PhD levels of education
 - 1.07.3. Organization of workshops, seminars and awareness sessions on quality related themes and promotion of quality circles
 - 1.07.4. Documentation of the various programmes/activities leading to quality improvement
 - 1.07.5. Acting as a central agency of the institution for quality-related activities
 - 1.07.6. Introduction of various formats as per the requirements of NAAC and conducting orientation session for all coordinators/core team members of schools.

The meeting concluded with vote of thanks extended by Dr Raju Shanmugam, Professor & Dean, Director – IQAC, as there were no more points to discuss.

It was decided that the next meeting of IQAC will be conducted on 9th December 2021.

(Dr Raju Shanmugam)
Director - IQAC