

KU/OW/2022/033

Date: 06th April 2022

NOTICE

Subject: Laptop Scheme for Teaching Staff and Key Non -teaching staff

Sir/Madam,

As you are aware, University is adopting more modules of ERP that will require real time data input including attendance, assignment, course-file, session plans, quizzes, evaluation etc.

We are pleased to announce '**KU – Laptop Scheme**' for all teaching staff. Under this scheme, all faculty members of 'KU' will be issued a 'laptop' with a caveat that if they stay with the University for a period of 40 months at least, the ownership of the laptop shall be transferred to the concerned faculty.

Further, if any employee exits the organization before the stipulated period, Laptop' will be required to be bought by paying depreciated value at the rate of 2.5% per month (pro-rata).

However, the laptop will not be issued to the employee who does not agree to this clause. In that case, the employees may use their own computing devices as we would be discontinuing the practice of providing 'desk-top' unless very essential, specific to a function. The policy comes into retrospective effect from 01 April, 2021.

This issues with approval of the Vice Chancellor.


Tariq Ali Saiyed
Registrar



Enclosure: KU Laptop Issue Form