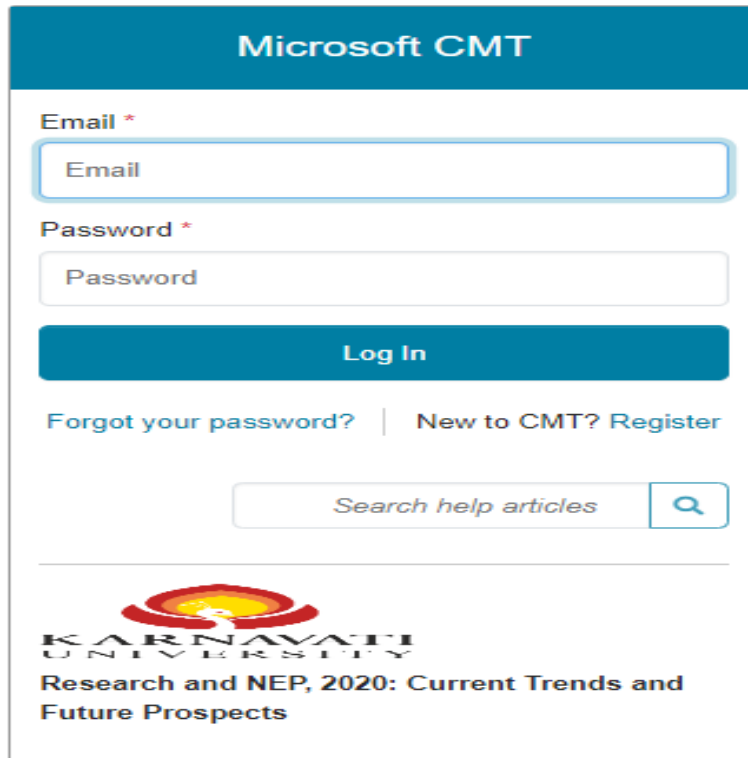


An Informal Guide to Submit Paper in CMT(Microsoft)

1. Login to the Conference Site:



Microsoft CMT

Email *

Email


Password *

Password

Log In

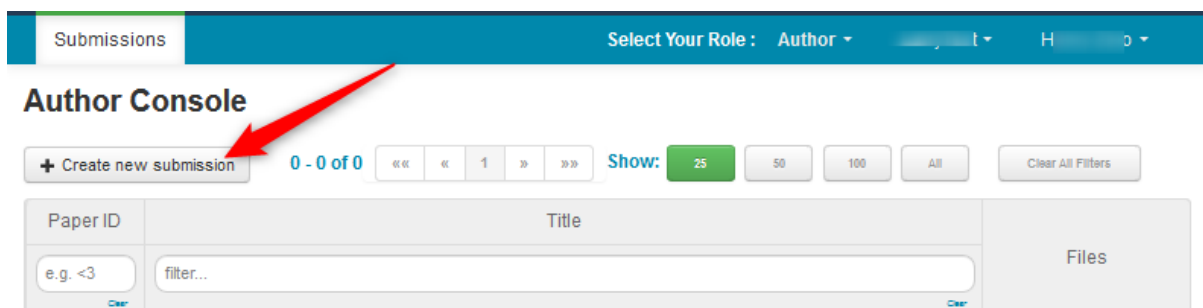
[Forgot your password?](#) | [New to CMT? Register](#)

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KARNAVATI
UNIVERSITY
Research and NEP, 2020: Current Trends and
Future Prospects

2. SUBMIT PAPER TO A CONFERENCE

- In a single-track conference, click on the "+ Create new submission" button.



Submissions Select Your Role : Author

Author Console

+ Create new submission 0 - 0 of 0 Show: 25 50 100 All Clear All Filters

Paper ID	Title	Files
e.g. <3	filter...	

3. CREATE NEW SUBMISSION

Submissions Select Your Role : Author ▾

Create New Submission

Welcome to the Contoso Conference. Please have your papers submitted by the deadline.

TITLE AND ABSTRACT

* Title

* Abstract
2000 characters left

4. TITLE AND ABSTRACT

- The Title field is for the title of the paper.
- The Abstract field is where you put the summary of your paper. Note, you are allowed to submit the Title and Abstract without uploading file(s) when creating a submission. You can edit the submission subsequently to upload file(s) before paper deadline.

Create New Submission

Welcome to the Contoso Conference. Please have your papers submitted by the deadline.

TITLE AND ABSTRACT

* Title

* Abstract
2000 characters left

5. AUTHORS

- The Author section is prepopulated with your profile information and you are preselected as the Primary Contact.

AUTHORS
You may optionally add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country
<input checked="" type="radio"/>	ft.com	I	:	CMT-Test	<input type="text"/> <input type="text"/>

Email + Add Value is required.
Enter email to add new author.

- To add a co-author, enter the co-author's email address into the field (in yellow below) and click add.

AUTHORS
You may optionally add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country
<input checked="" type="radio"/>	microsoft.com	I	:	CMT-Test	<input type="text"/> <input type="text"/>

adamant@contoso.com + Add
Enter email to add new author.

- If the co-author you wish to add is not a user in CMT, you will see "User was not found. To add a new user, please enter information below and click Add button." If the co-author is already a user, the co-author will be added to the end of the Author list.

AUTHORS
You may optionally add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country
<input checked="" type="radio"/>	.com	:	:	CMT-Test	<input type="text"/> <input type="text"/>

adamant@contoso.com + Add **User was not found. To add new user, please enter information below and click Add button.**

Enter email to add new author.

First Name Last Name Organization
Country/Region + Add Cancel

IMPORTANT

Adding an unregistered email (an email that is not a valid account in CMT) as a co-author **will not** add the user to the conference; it only acts as a placeholder in the submission for the co-author.

The co-author is required to register their email in CMT.

- Enter the co-author's first and last names along with the Organization to which he or she belongs and the Country/Region where they reside. Then click the Add button.

AUTHORS
You may optionally add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country
<input checked="" type="radio"/>t.com	L.....	CMT-Test	<input type="checkbox"/> <input type="up"/> <input type="down"/>

adamant@contoso.com User was not found. To add new user, please enter information below and click Add button.

Enter email to add new author.

First Name Last Name Organization
Country/Region

Once added, the co-author's profile will appear in the list.

- You may change the Primary Contact to the co-author by clicking Primary Contact radio button in co-author's row. The 'X' and 'arrow' icons on the end of the rows are there so you may delete the entry and/or move it up in hierarchy.

AUTHORS
You may optionally add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country
<input checked="" type="radio"/>ft.com	CMT-Test	<input type="checkbox"/> <input type="up"/> <input type="down"/>
<input type="radio"/>	adamant@contoso.com	Adam	Ant	Contoso	<input type="checkbox"/> <input type="up"/> <input type="down"/>

Enter email to add new author.

Email

6. DOMAIN CONFLICTS

- Domain Conflicts is a required field. You will need to fill out all known Domain Conflicts. As noted in the instructions, do not enter public webmail providers as institution domains.

DOMAIN CONFLICTS

Please enter the domain of each institution (semicolon separated) that authors have a conflict of interest with (example: mit.edu; ox.ac.uk; microsoft.com). More specifically, please list domains of all institutions authors worked for, or have had very close collaboration with, within the last 3 years.

Note: It is important that you enter authors current institution's domain here since CMT does not automatically add it to conflicting domains. Please DO NOT enter the domain of email providers such as gmail.com, yahoo.com, hotmail.com and 163.com as institution domains.

*Domain Conflicts

7. SUBJECT AREAS

- If Chairs have included the Subject Areas section on submission form, Authors can select a Primary Subject Area and optional Secondary Subject Areas. Note the image Subject Areas are for demonstration purposes. Actual Subject Areas will vary.

SUBJECT AREAS

You may select up to 4 secondary subject areas.

PrimarySecondary

- | | | |
|--------------------------|--------------------------|----------------|
| <input type="checkbox"/> | <input type="checkbox"/> | AUTOMOBILES |
| <input type="checkbox"/> | <input type="checkbox"/> | Chassis |
| <input type="checkbox"/> | <input type="checkbox"/> | Engines |
| <input type="checkbox"/> | <input type="checkbox"/> | Transmissions |
| <input type="checkbox"/> | <input type="checkbox"/> | MARINE VESSELS |

PrimarySecondary

- | | | |
|--------------------------|--------------------------|---------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Above 40-feet |
| <input type="checkbox"/> | <input type="checkbox"/> | Hull |
| <input type="checkbox"/> | <input type="checkbox"/> | Under 40-feet |
| <input type="checkbox"/> | | None Of Above |

8. FILES

- To upload file for your paper, drag and drop the file into the dotted region or click the "Upload from Computer" button. Please note the number of files you may upload, the size and the type of documents allowed. Uploaded file will not be saved unless the Submit button at the bottom of the form is clicked.

FILES

You can upload from 1 to 3 files. Maximum file size is 10 Mb. We accept doc, docx, pdf formats.

Drop files here

-or-

Drop files here

-or-

iTHENTICATE *

I authorize conference program chairs to use iThenticate to ensure the originality of written work before publication. I understand that this requires CMT to send an electronic copy of my submission to iThenticate. In addition, I hereby represent and warrant that I have all rights necessary to agree to such terms.

I agree

ADDITIONAL QUESTIONS

9. ADDITIONAL QUESTIONS

- Chairs may require qualifying questions to be answered. These may be required fields (marked by an asterisk <*>). They could consist of questions of agreement, multiple choice, or limited-character text field types. Note the image is for demonstration purposes. Actual questions will vary.

ADDITIONAL QUESTIONS

1. Q1 *

Is this research xxxx?

Yes

No

Unsure

2. Q2 *

Is this confidential research?

3. Q3 *

Where was the study done?

8000 characters left

10. SUBMIT AND CANCEL BUTTONS

- Once the form is filled out with all the required information, click Submit.



11. CONFIRMATION EMAIL

NOTE

CMT generates a confirmation email to all authors and co-authors, even co-authors without a CMT account. However, any **authors that do not register** their email with CMT **will not get any emails** from the conference Chairs or PC members.

Authors may also email a confirmation manually by clicking on the "Email" button on the upper right of the Submission Summary page. You have the option to send it to yourself or all authors. Click send Email.

Submissions Select Your Role : Author

Submission Summary

Conference Name	Test Site for Guide
Paper ID	9
Paper Title	g456g4
Abstract	35tg345tg34tg
Created on	6/18/2019, 2:49:56 PM
Last Modified	6/18/2019, 2:49:56 PM
Authors	H [redacted] (123org) <h [redacted]@ [redacted].com>
Submission Files	Scientific Paper .docx (14 Kb, 6/18/2019, 2:49:50 PM)

Send Email to Me
 Send Email to All Authors

[Back to Author Console](#)

The email that the system sends to the Author(s) looks like this:

Paper 4 summary Inbox x Print Share

Microsoft CMT <email@msr-cmt.org> 12:19 PM (9 minutes ago) ☆ ↶ ⋮
to John

Hello.

Here is submission summary.

Track Name: Test

Paper ID: 4

Paper Title: Scientific Paper Number 1

Abstract:
Lorem ipsum dolor sit amet, ei brute molestie occurreret nam. Et munere contentiones eam. An malis definitionem vel, et pro simul cetero voluptaria. Ea nec elit reprimique, dicta evertitur vix ne.

Created on: Fri, 07 Jun 2019 19:00:08 GMT

Last Modified: Fri, 07 Jun 2019 19:00:08 GMT

Authors:
John Doe - [redacted].com (Primary)

Secondary Subject Areas:

Submission Files:
[Scientific Paper .docx](#) (13 Kb, Fri, 07 Jun 2019 18:58:00 GMT) /api/[redacted]/Files/4

Submission Questions Response:

Thanks,
CMT Team.

12. EDIT A SUBMISSION

NOTE

A confirmation email will be sent by CMT when authors modify their paper.

- When the 'Edit Submission' phase is enabled, authors will be able to edit their submission by clicking the link.

Submissions Search help articles Help Center Select Your Role Author NEP2024 Vasantry Chauhan

Edit Submission

Dear Author, Warm greetings from the Research and NEP, 2020 Conference Organizing Committee! We are delighted to extend a warm welcome to you for participating in the "Research and NEP, 2020: Current Trends and Future Prospects" conference. Your contribution to this event is invaluable, and we are eager to explore the innovative ideas and ground breaking research that you bring to the table. We look forward to your insightful contribution and to making this conference a platform for the exchange of knowledge, ideas, and collaborative opportunities. Should you have any inquiries or require assistance, please do not hesitate to contact us.

Paper ID: 2

TITLE AND ABSTRACT

* Title Leveraging Open Educational Resources to Fulfill the Vision of Nat

* Abstract The National Education Policy (NEP) 2020 in India envisions a transformative and inclusive educational system that focuses on quality, accessibility, and flexibility. One of the key strategies to achieve these goals is the effective utilization of Open Educational Resources (OER). This research paper explores the role of OER in the context of NEP 2020, analyzing the potential benefits, challenges, and recommendations for successful integration.

1552 characters left

AUTHORS
You may add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country/Region
	vasantry@karnavatiuniversity.edu.in	Vasantry	Chauhan	Karnavati University	India

Email + Add
Enter email to add new author.

The 'Edit Submission' page opens and the author can modify various sections depending upon how the chair configured the settings. Some will allow adding/modifying co-authors, some will not. We suggest your contacting the chair of the conference to clarify what can and cannot be edited.

Submissions Help Center Select Your Role Author

Edit Submission

Paper ID: 1

TITLE AND ABSTRACT

* Title Mercury

* Abstract Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

1877 characters left

AUTHORS
You may add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country/Region
				cmt.cmt	Germany

Email + Add
Enter email to add new author.

FILES

You can upload from 1 to 3 files. Maximum file size is 10 Mb. We accept doc, docx, pdf formats.
Artifact ABCD.pdf (49 Kb, 3/10/2022, 4:42:41 PM) ✕

Drop files here
-or-
Upload from Computer

13. EDIT CONFLICTS OF INTEREST PAGE

- Click on 'Done' Button the Submission Summary page will then appear.

Submissions Search help articles Help Center Select Your Role Author NEP2024 Vasantay Chauhan


Edit Conflicts of Interest

Paper ID 2
Paper Title Leveraging Open Educational Resources to Fulfill the Vision of National Education Policy-2020

0 - 0 of 0 « » 1 » » Show: 25 50 100 All Clear All Filters

First Name	Last Name	Organization	Selected Conflicts	Conflicts	Edit
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		

0 - 0 of 0 « » 1 » »

 Done