

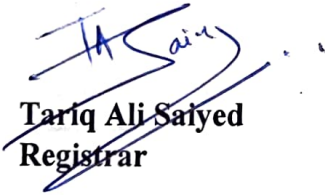
NOTIFICATION NO. KU/POL./2021/001

Date: January 8th, 2021

Subject: Karnavati University – Rules and Regulations for Student Admission Policy (Issue 01 Revision 03)

Karnavati University hereby notifies ‘Rules and Regulations for Student Admission Policy’ as appended herewith. These regulations lay down the procedure for admission of the Students to the various programs/courses offered by the University to Undergraduate, Postgraduate, Diploma, and research students. This Policy will act as a guiding framework for fair and transparent conduct of the admission of Students. This will streamline and further strengthen the admission ecosystem in the University and achieve the best possible admission outcomes.

This policy comes into immediate effect.


Tariq Ali Saiyed
Registrar





Rules and Regulations for Student Admission

Policy Title	Rules and Regulations for Student Admission
Key Stakeholders	Students, Parents
Approved on	8 th January 2021
Date Effective	9 th January 2021
Next Version	
Relevant Policies	
Relevant Committees	
Related Statutory Guidelines	UGC Specification of degree 2014, UGC Guidelines on Determination of a Uniform Span Period within which a student may be allowed to qualify for a degree.

1. Short Title and Extent - These rules may be called the “*Rules and Regulations for Student Admission*”. These rules and regulations apply to Undergraduate, Postgraduate, Diploma and research students.

2. Objective – these rules are made in order to achieve the following objectives:

- i. Lay down the procedure for admission of the Students to the various programs/courses offered by the University and its constituent Institutes.
- ii. Lay down the eligibility requirements and selection criteria in each program/course.
- iii. For fair and transparent conduct of the admission of Students.

3. Definitions

- i. “**Academic Year**” shall mean the period in the calendar year from the month of July to the month of June of following year, during which teaching or instruction in any program/course will be carried out.
- ii. “**Admission**” shall mean enrolment of students under the various programs/courses offered by the constituent Institutes of the University from time to time.
- iii. “**Candidate**” shall mean a person who has applied for admission in the University in any of the program/course for the said academic year, and has been admitted provisionally.
- iv. “**Constituent Institutes**” shall include, all the institutes constituted by the University under the Gujarat Private University Act, 2009.
- v. “**Foreign candidates**” shall mean a person who does not hold an Indian Passport or is not a resident of India, but who wishes to seek admission in the University.
- vi. “**KSD**” shall mean Karnavati School of Dentistry, constituent Institute of Karnavati University.
- vii. “**Provisional Admission**” shall mean admission granted to a candidate provisionally in any program/course at the university, until his/her admission becomes final subject to the fulfillment of all the necessary requirements notified.

- viii. **“Provisional Admission Offer Letter”** shall mean the letter provided to the candidates confirming their provisional admission in the University in a specific program/course.
- ix. **“Induction Letter”** shall mean a letter issued to the candidate on fulfillment of the conditions listed in the provisional admission offer letter. The letter contains details of the program/course opted by the candidate, the date of commencement of classes and other information related to the same.
- x. **“Qualifying Examination”** shall mean passing of such examination which shall make a candidate eligible for the next higher class. For eg. 10+2, Bachelor's degree, masters degree, etc.
- xi. **“Entrance test”** shall mean a test undertaken by the Candidate at Central, State or University level for the purpose of securing admission in any Undergraduate/Graduate Level program/course offered by the University, it includes but is not limited to UGAT, KUAT, DAT, CLAT, IPMAT, JEE, NEET.
- xii. **“Regulatory Authority”** shall mean a body established by the Central/State Government for laying down the norms and conditions for ensuring academic standards of higher education, such as, UGC, AICTE, ACPC NCTE, MCI, DCI, BCI, PCI, NAAC, ICAR, DEC, CSIR, etc.
- xiii. **“Student”** shall mean a candidate admitted in any of the constituent Institutes in undergraduate, post –graduate, diploma, and research degree, PhD, of the University.
- xiv. **“UID”** shall mean Unitedworld Institute of Design, constituent Institute of Karnavati University.
- xv. **“USCI”** shall mean Unitedworld School of Computational Intelligence, a constituent Institute of Karnavati University.
- xvi. **“USLM”** shall mean Unitedworld School of Liberal Arts & Mass Communication, a constituent Institute of Karnavati University.
- xvii. **“UWSB”** shall mean Unitedworld School of Business, a constituent Institute of Karnavati University.
- xviii. **“UWSL”** shall mean Unitedworld School of Law, a constituent Institute of Karnavati University.
- xix. **“University”** shall mean Karnavati University at Gandhinagar, Gujarat.

4. Admission Procedure

4.1 Unitedworld Institute of Design (UID)

i. Eligibility –

- a. The candidate should be a law abiding citizen.
- b. Qualifying examination for Undergraduate Level - Minimum 10+2 (higher secondary education in any stream) with minimum 50% [45% for SC/ST Candidates] aggregate score from any recognized higher secondary school board.
- c. Qualifying examination for Post Graduate Level - Minimum 10+2+3/4 with minimum 50% [45% for SC/ST Candidates] aggregate score from any recognized Institute/University.
- d. The eligibility criteria shall be subject to change as per the directions of the regulatory authority.

ii. Application Process –

- a. The eligible candidates must fill and submit an Application Form for entrance test (Design Aptitude Test - DAT) along with the prescribed application fees to UID for admission at Undergraduate and Postgraduate Level. Mode (Online/Offline) of submission of application form shall be notified at the time of the release of the admission notification along with the last date of submission of the form and payment of the prescribed application fees.
- b. The application form for admission at UID shall be submitted on or before the last date of submission as per the notification. No form shall be entertained after the said last date.

iii. **Selection Process** – along with the Eligibility fulfillment mentioned in 4.1.i above, admission in UID at Undergraduate and postgraduate Level shall be subject to a Two-Tier Evaluation criteria. -

- a. Tier 1 - UID DAT (Design Aptitude Test) - an entrance test of 100 marks, A merit list shall be prepared as per the cut off marks for shortlisting candidates for next tier evaluation criteria.
- b. Tier 2 - Candidates shortlisted from DAT, as per the merit list, shall be further called for Situation Test (ST) and Portfolio Evaluation (PE).

Dates for the UID DAT, ST and PE shall be notified to the candidates from time to time. The result of DAT shall be communicated to the candidates. The candidates eligible for ST and PE shall be intimated through an email.

The shortlisted candidates, after the second tier of evaluation criteria i.e. ST and PE, shall be issued a Provisional Admission Offer Letter, stating the conditions which are to be met to be able to secure a seat in the program/course opted by the candidate. On fulfillment of such conditions, the candidate's admission is confirmed and is offered an Induction letter.

iv. Duration of Programs/courses –

- a. Programs/courses at Undergraduate Level - as prescribed by the concerned regulatory authority.
- b. Programs/courses at Postgraduate Level - as prescribed by the concerned regulatory authority.

4.2 Unitedworld School of Law (UWSL)

i. Eligibility –

- a. The candidate should be a law abiding citizen.
- b. Undergraduate Level – Minimum 10+2 (higher secondary education in any stream) with minimum 45% [40% for SC/ST Candidates] aggregate score from any recognized higher secondary school board.
- c. Postgraduate Level – LLM - Three or Five Year LL.B Degree from any Indian or Foreign University recognized by the UGC with at least 50% marks or equivalent grade [45% for SC/ST Candidates]. Candidates who have appeared for the final year LL.B examination may also apply.

The eligibility criteria shall be subject to change as per the directions of the regulatory authority.

ii. Application Process –

- a. The eligible candidates must fill and Submit an Application Form along with the prescribed application fees for admission at Undergraduate and Postgraduate at UWSL. Mode (Online/Offline) of submission of application form shall be notified at the time of the release of the admission notification along with the last date of submission of the form and payment of the prescribed application fees.
- b. The application form for admission at UWSL shall be submitted on or before the last date of submission as per the notification to the concerned institute i.e., UWSL, no form shall be entertained after the said last date.

- iii. **Selection Process** – along with the eligibility fulfillment, admission in UWSL at Undergraduate and postgraduate Level shall be subject to a Two-Tier Evaluation criteria. -
- a. Tier 1 - Karnavati University Admission Test (KUAT) – an entrance test of 125 marks or CLAT Score. Admission shall be subject to the score obtained in the KUAT/CLAT.
 - b. Tier 2 - The candidate shall be called further for Personal Interview (PI) on clearing the KUAT/CLAT.

Dates for the KUAT and PI shall be notified to the candidates from time to time. The cut off marks for CLAT and in case of KUAT the result, to become eligible for PI shall be communicated to all the candidates. The students eligible for PI shall be intimated through an email.

The shortlisted candidates, after the second tier of evaluation criteria i.e. PI, shall be issued a Provisional Admission Offer Letter, stating the conditions which are to be met to be able to secure a seat in the program/course opted by the candidate. On fulfillment of such conditions, the candidate's admission is confirmed and is offered an Induction letter.

- iv. **Duration of Programs/courses** –
- a. Programs/courses at Undergraduate Level - as prescribed by the concerned regulatory authority.
 - b. Programs/courses at Postgraduate Level - as prescribed by the concerned regulatory authority.

4.3 Unitedworld School of Business (UWSB)

- i. **Eligibility** –
- a. The candidate should be a law abiding citizen.
 - b. Undergraduate Level - BBA (Hons.) – Minimum 50% [45% for SC/ST Candidates] in 10+2 appeared/awaiting results from any recognized board in any stream.
 - c. Post Graduate level - The eligibility criteria shall be subject to change as per the directions of the regulatory authority.
- ii. **Application Process** –
- a. The eligible candidates must fill and Submit an Application Form along with the prescribed application fees for admission at Undergraduate and Postgraduate Level at UWSB. Mode (Online/Offline) of submission of application form shall be notified at the time of the release of the admission notification along with the

last date of submission of the form and payment of the prescribed application fees.

- b. The application form for admission at UWSB shall be submitted on or before the last date of submission as per the notification to the concerned institute i.e., UWSB, no form shall be entertained after the said last date
- iii. **Selection Process** – along with the eligibility fulfillment, admission in UWSB at Undergraduate and Postgraduate Level shall be subject to a Two-Tier Evaluation criteria. -
 - a. Tier 1 - Karnavati University Admission Test (KUAT)- an entrance test of 125 marks or score obtained in UGAT / IPMAT shall be considered.
 - b. Tier 2- The selected Candidates from tier 1, shall be called for a Personal Interview (PI).

Dates for the UGAT/KUAT/IPMAT and PI shall be notified to the candidates from time to time. The cut off marks for UGAT/IPMAT and in case of KUAT the result, to become eligible for PI, shall be communicated to all the candidates. The candidates eligible for PI shall be intimated through an email.

The shortlisted candidates, after the tier - 2 of evaluation criteria i.e. PI, shall be issued a Provisional Admission Offer Letter, stating the conditions which are to be met to be able to secure a seat in the program/course opted by the candidate. On fulfillment of such conditions, the candidate's admission is confirmed and is offered an Induction letter.

iv. **Duration of Program** –

- a. Programs/courses at Undergraduate Level - as prescribed by the concerned regulatory authority.
- b. Programs/courses at postgraduate Level - as prescribed by the concerned regulatory authority.

4.4 Unitedworld School of Liberal Arts & Mass Communication (USLM)

i. **Eligibility** –

- a. The candidate should be a law abiding citizen.
- b. Undergraduate Level - BA (Hons.) in Liberal Arts/Mass Communication and B.Com (Hons.) – Minimum 50% [45% for SC/ST Candidates] 10+2 appeared/awaiting results from any recognized board in any stream,
- c. The eligibility criteria shall be subject to change as per the directions of the regulatory authority.

ii. **Application Process** –

- a. The eligible candidates must fill and submit an Application Form along with the prescribed application fees for admission at Undergraduate Level at USLM. Mode (Online/Offline) of submission of application form shall be notified at the time of the release of the admission notification along with the last date of submission of the form and payment of the prescribed application fees.
- b. The application form for admission at USLM shall be submitted to the concerned institute i.e., USLM, no form shall be entertained after the said last date.
- iii. **Selection Process** – along with the eligibility fulfillment, admission in USLM at Undergraduate shall be subject to a Two-Tier Evaluation criteria. -
 - a. **Tier 1** - Score obtained in Karnavati University Admission Test (KUAT)- an entrance test of - 125 marks shall be considered.
 - b. **Tier 2**- The selected Candidates from tier 1, shall be called for a Personal Interview (PI).

Dates for the KUAT and PI shall be notified to the candidates from time to time. The result of KUAT to become eligible for PI, shall be communicated to all the candidates. The candidates eligible for PI shall be intimated through an email.

The shortlisted candidates, after the tier - 2 of evaluation criteria i.e. PI, shall be issued a Provisional Admission Offer Letter, stating the conditions which are to be met to be able to secure a seat in the program/course opted by the candidate. On fulfillment of such conditions, the candidate's admission is confirmed and is offered an Induction letter.

iv. **Duration of Program** –

- a. Programs/Courses at Undergraduate Level – as prescribed by the concerned regulatory authority.

4.5 Karnavati School of Dentistry (KSD)

i. **Undergraduate program - Bachelor of Dental Surgery (BDS) –**

- a. **Eligibility** – must be law abiding citizen
 - Must have completed the age of 17 years as on 31st December of the academic year for which admissions are being conducted,
 - Minimum of 50% marks (General Category)/45% (General – PH Category)/40% (Reserved Category) in Physics, Chemistry and Biology (Theory + practicals) in 10+2 with B group or AB group from a recognized board, and
 - NEET Qualified

The eligibility criteria shall be subject to change as per the directions of the regulatory authority.

- b. Procedure to apply - candidates are required to apply to the Admission Committee for *Professional UnderGraduate Medical Courses, Gandhinagar* in the prescribed format. The details of the same shall be published in leading newspapers in Gujarat along with on the website <http://www.medadmgujarat.org/>
- ii. **Postgraduate program - Master of Dental Surgery –**
 - a. Eligibility for admission in M.D.S. program/course shall be as per the rules and regulations of Admission Committee for Professional Post Graduate Medical Courses (ACPPGMEC), Gandhinagar.
 - iii. Cancellation and Withdrawal of admission shall be as per the regulatory authority. The provisions and procedures for the refund of fees shall be regulated by the regulatory authority.

4.6 Unitedworld School of Computational Intelligence (USCI) –

- i. The eligibility criteria for candidates securing admission in the programs/ courses offered by USCI shall be as per the guidelines of the concerned regulatory authority.

5. Cancellation of admission and Refund of Fees (applicable to all constituent Institute of Karnavati University except KSD) -

- i. The constituent Institution shall notify the formal last date of admission and last date of cancellation/withdrawal of admission to the candidate in the Provisional Admission Offer Letter.
- ii. If the constituent Institute receives any request for cancellation/withdrawal of admission, after the formal last date cancellation/withdrawal of admission no refund shall be made.
- iii. The application for cancellation/withdrawal of admission should be communicated in writing to the Admission Department of the constituent Institute in such mode and manner as prescribed by the Institute from time to time, before or on the last date of cancellation/withdrawal of admission (before 5pm). No request shall be accepted for withdrawal of admission after the aforesaid dates.

- iv. In case, where the admission is canceled by the Institute, where the candidate has submitted false/forged/misleading documents or information, no fees shall be refunded.
 - v. Provisions, if any, pertaining to any refund of fee shall be explicitly mentioned in the Provisional Admission Offer Letter.
 - vi. In case a student of the University, wants to cancel their admission with the University at any later date, i.e., after the completion of admission process or semester, academic year, the student shall communicate the same to the University in writing; the University shall return the original documents of the student after they have obtained the NOC and cleared all the dues including the requisite fees.
 - vii. In case a foreign candidate wishes to cancel or withdraw the admission with the University, he/she shall have to contact the Admissions Department of the Constituent Institute. The refund of the fees shall be as per the rules made by the University in this regard which shall be in accordance with guidelines issued by the regulatory authorities. The security deposits and the amount which is refundable shall be refunded to the foreign candidate.
- 6. Grounds for Deferral** - A student may seek deferral subject to the discretion of the University on a case to case basis.
- 7. No. of Candidate Intake(s)** - number of seats for the Undergraduate and Graduate Program/course shall be determined by the Board of Management in consultation with the Academic Council/relevant Institute/officers, authorities, bodies as the Board of Management considers appropriate as per the regulatory authorities. Such seats shall also be determined in accordance with the provisions of the regulatory body of a respective course and shall be notified at the beginning of every academic year.
- 8. Conditions for Enrollment** – after the completion of the Selection Process the Candidate shall be given a provisional admission through issuance of a Provisional Admission Offer Letter, stating conditions, including verification of the original copies of credentials, which are to be met to secure a seat in the program/course opted by the candidate. The dates for the same shall be conveyed from time to time by the Institute. The conditions may vary from institute to institute and shall be mentioned in the Provisional Admission Offer Letter issued to the candidate.
- 9. Payment of fees** – admission shall be confirmed only on the payment of the fees as mentioned in the Provisional Admission Offer Letter. The last date and mode for the

payment of the fees shall be mentioned in the Provisional Admission Offer Letter. The fees for every particular program shall be notified at the beginning of the academic year subject to approval of the University and shall also be mentioned in the admission notification.

10. Attendance Requirement - The candidate has to satisfy the minimum attendance requirement of 75% attendance per semester, for the program/course in which he/she has been enrolled.

11. General Admission Guidelines –

- i. The candidates have to submit their required documents for the purpose of verification.
- ii. Requisite fees should be paid within the timeline announced at the time of admission.
- iii. OBC (Non – Creamy Layer), SC/ST/PD candidates are required to furnish the certificates in the required format.
- iv. In case, the result of any qualifying examination is awaited, the candidate shall be admitted provisionally until the final results are submitted by the candidate. The last date for submission for such awaited results shall be determined and intimated for every academic year during the admission procedure.
- v. In case, any candidate wishes to change their branch/specialization after the commencement of the academic session, the request for the same shall be considered subject to the availability of the seat in such opted branch/specialization, after the payment of a one-time transfer fees which will be mentioned in the Provisional Admission Offer Letter.
- vi. The application for transfer of branch/specialization shall be made only before the examination for the First Semester. No requests to change branch/specialization shall be entertained thereafter.
- vii. The transfer to another branch/specialization will only be confirmed after the payment of the one-time transfer fees. The mode for application of the transfer shall be determined by the constituent Institute at the time of the admission process and shall be informed to the students.
- viii. Every candidate shall have to undertake to abide by the rules and regulations of the University, as issued from time to time.
- ix. University reserves the right to refuse enrolment to any candidate whose admission shall compromise the interest of the student community of the University.

- x. In case the student is unable to complete his/her program/course within the minimum amount of time required to complete the degree due to whatever reason, such student may be allowed an extension for 2 (two) years beyond the normal period to clear such a backlog to be qualified for such degree. Such students shall be treated as a private student and shall not be eligible for any ranking.
- xi. All the disputes and differences of any kind whatsoever, arising out of or in connection to the Provisional Admission Offer Letter, admission process, refund and cancellation shall be subject to the exclusive jurisdiction of the courts of Gandhinagar, Gujarat only.

12. Disqualification from Admission –

- i. The University reserves the right to cancel the admission of any candidate at any stage/time in case when the candidate does not fulfill the requisite conditions or fails to submit the required documents within the specified dates, or if the documents submitted by the candidate are found to be false/forged/misleading.
- ii. The candidate shall be disqualified from the admission procedure at the University/Constituent Institution in case he/she does not follow the rules of the University or violates the rules and regulations mentioned in the affidavits signed by the candidate at the time of the admission.
- iii. The University reserves the right to cancel the admission of the candidate in case the candidate fails to clear the qualifying examination.
- iv. Non-observance of any of the conditions mentioned in the Provisional Admission Offer Letter or violation of any of the rules, regulations, orders etc. of the University or its constituent Institutes shall lead to the termination/disqualification of the candidacy from the University.

13. Lateral Entry – Lateral entry admission shall be taken by the University/constituent Institutes, it shall be governed as per the concerned regulatory authority.

- i. The eligibility and application procedure shall be mentioned in the Notification to be released by the University/constituent Institutes, which shall be in accordance with the guidelines of the regulatory authorities released from time to time (in case of absence of any such guideline the University reserves the right to decide its own eligibility criteria), on this behalf.
- ii. The admission by way of Lateral Entry shall be taken when the same is approved by the Registrar.

14. Admission to Foreign Candidates –

- i. Candidates, citizens of foreign countries (outside India), who are availing admissions shall have to satisfy the eligibility criteria which shall be decided by the University in accordance with the guidelines issued by the regulatory bodies of the relevant program/course.
- ii. The admission of foreign candidates shall be subject to the fulfillment of all the conditions mentioned in the Provisional Admission Offer Letter and submission of all the proper documentations, VISA requirements and all other formalities as per the Indian law and the law of their respective country.
- iii. The admission process of the foreign candidates shall be facilitated by the education consultant or directly by the University.
- iv. To confirm admission with the University the foreign candidate shall have to make the requisite fee payment before the specified date, which shall be duly communicated to them.
- v. All the terms and conditions, rules and regulations governing the foreign candidate shall be mentioned in the Provisional Admission offer letter.
- vi. The foreign candidate shall agree to abide by the rules and regulations of the University and not indulge in any activity prohibited by the University.
- vii. In case a foreign candidate wishes to cancel or withdraw the admission with the University, he/she shall have to contact the Admissions office. The refund of the fees shall be as per the rules made by the University in this regard which shall be in accordance with guidelines issued by the regulatory authorities. The security deposits and the amount refundable shall be refunded to the foreign candidate.
- viii. The admission of the foreign candidate shall be canceled in case he/she submits any forged/false/misleading documents and in such case no refund shall be made.

15. Signing of Undertakings – all the candidates seeking admission with the University shall submit the undertakings provided as Annexures below, duly filled and signed by the candidate at the time of admission to the concerned authority. Non-fulfilling of this requirement can lead to disqualification/ cancellation of admission. The parents of such candidates shall also have to fill, sign and submit the undertaking.

KARNAVATI UNIVERSITY

ANNEXURES

The following list of documents in the Annexures will be required to be submitted by the student seeking admission at the time of admission in the Karnavati University:

Annexures	List
Annexure A	Undertaking regarding the adherence of rules and regulations of the University to be signed by the student and Parent/Guardian
Annexure B	Undertaking regarding Anti-ragging to be signed by student and Parent/Guardian - (To be filled online at www.antiragging.in)
Annexure C	Hostel Undertaking by Student and Parent/ Guardian (To be filled by students availing hostel accommodation facilities)
Annexure D	Indemnity bond to be signed by the Student and Parent/Guardian
Annexure E	Certificate of Medical fitness of the student

Annexure A

UNDERTAKING BY THE STUDENT AND PARENT/GUARDIAN

Date: _____

I, the undersigned, _____ child/ward of _____ aged _____ years, Residing at _____, admitted in _____, a constituent institute of Karnavati University (hereinafter referred to as “University”), Uvarsad, Gandhinagar, do hereby solemnly affirm and undertake that:

1. All information and documents submitted to the University in the Application form(s) or otherwise in any manner, is complete, authentic, factually correct and to the best of my knowledge. In case it is found, at any time, that I have concealed, suppressed or distorted any information/fact, my admission with the University shall stand cancelled. Any fees or other charges already paid by me, including advance payment, security deposit shall stand forfeited.
2. I have read and understood all the rules, regulations and policies of the University, which are applicable on me, I accept the same and also agree to abide by all the terms and conditions enforced by the University from time to time.
3. I will adhere to the provisions Rules, Regulations, Ordinances of the University made thereunder, and all the further orders, Instructions, Policies, Directions as enforced from time to time by the University and its constituent Institutes, Academic Body, Board of Management, and other authorities. In case of any failure or default or ignorance on my part with regards to the adherence of the same, the University reserves the right to take any action against me and in such cases, I shall have no claim over refund of fee or otherwise against the University.
4. I agree that the University reserves the right to frame, amend, modify, revoke, repeal and enforce the Rules, Regulations, Policies, Guidelines, Ordinances as and when deem fit and it shall be my sole responsibility to keep myself updated with the same applicable from time to time, the University shall not be responsible for informing me separately in any manner.
5. The University reserves the right to introduce, alter or withdraw at any time, any program/course or facility and to revise the fees and other charges of the program/course or facility as deemed appropriate from time to time.
6. I shall be liable to pay for any damage caused by me to the property of the University either alone or jointly with others, apart from any disciplinary action(s) taken by the University against me.
7. I shall study at the University for the complete duration of the program/course and if due to any reason, I leave/withdraw at any time before the completion of program/course, I shall not be refunded any fees or other charges already paid, including security deposits, and the same shall be forfeited, and I shall be further liable to pay the fees and other charges for remaining/entire duration of the program/course.
8. I am medically fit to pursue and continue my program/course in the University. In case I have any severe, acute and chronic disease, including fits, any sort of attacks or any other medical condition. I shall disclose the same to the University from time to time. I agree that, in case any

expenditure is incurred by the University on my treatment for any illness or disease or personal injury or otherwise, it shall be paid/reimbursed by me or my parents/guardians.

9. I shall abide by the traffic and parking rules as prescribed by the University.
10. I understand that the use of and consumption of any addictive substance like alcohol, drugs, narcotic substances, habit forming substances, tobacco etc., is strictly prohibited in the hostel and the University. I will be held liable, if found guilty of indulging in any such activity, i.e., smoking, consuming alcohol or intoxicating substances or found under its influence at any point of time or at any place within the hostel and University premises.
11. In case of any dispute on any matter or for any unforeseen issues arising, that are not covered in the Prospectus, Provisional Admission Offer Letter and/or interpretation of any content, the decision of the University shall be final and binding on me and others concerned.
12. I agree that the courts only in Gandhinagar, Gujarat shall have the jurisdiction over all the disputes arising in relation to my admission, study and residence at the University and in respect of any other matter pertaining to the University in any respect.

Signature of Student:

Signature of Parent/Guardian

Name:

Name:

Email id:

Email id:

Contact no.:

Contact no.:

Alternate Contact no.:

Alternate Contact no.:

Annexure B

UNDERTAKING BY THE STUDENT ON ANTI-RAGGING

To be filled online at www.antiragging.in

Annexure C

HOSTEL UNDERTAKING BY STUDENT AND PARENT/GUARDIAN

(to be filled by students availing hostel accommodation facilities)

Date.....

I..... student of Mr/Mrs having enrolment no..... in (Program/course) of (Name of Institute) of Karnavati University, do hereby undertake that:

1. I shall abide by all the rules as mentioned under the *Student Hostel Accommodation Policy* of the University and such other rules as informed from time to time. I shall maintain discipline and decorum of the Hostel. I shall follow the code of conduct of the hostel. I shall treat the hostel staff with due courtesy. I will follow the Standard operating procedure as intimated from time to time.
2. I understand that the use of and consumption of any addictive substance like alcohol, drugs, narcotic substances, habit forming substances, tobacco etc., is strictly prohibited in the hostel and the University. I will be held liable, if found guilty of indulging in any such activity, i.e., smoking, consuming alcohol or intoxicating substances or found under its influence at any point of time or at any place within the hostel and University premises.
3. I am aware and understand that ragging, harassment (including sexual harassment), violence, causing nuisance and gambling activities are strictly prohibited and constitutes to an offence. Any involvement in the same will lead to penal action against me.
4. I agree to abide by the hostel timings at all times and shall not violate the timings. I understand that prior permission is required for leaving the hostel for going outside the campus, I will solely be responsible for my own safety and protection when not in the hostel premises. I will report to the hostel on the said time and date for which the prior permission was taken. If found violating the hostel entry and exit rules I will be liable to disciplinary action.
5. I understand that guests, outsiders and visitors are not allowed inside the hostel, I shall abide by this rule, if found violating I will be held liable and disciplinary action may be taken against me. I understand that prior permission is required for meeting the parents/guardians in the hostel premises.
6. I understand that availing mess facility is mandatory for the occupants of the Hostel at the University. Hence, I agree to avail the mess facility and pay the annual mess fee from time to time. I also understand and agree that the hostel and mess fee, once paid, is non-refundable, in any circumstances.
7. I will not consume any non-vegetarian food in the hostel and University premises. I shall strive to keep the hostel premises and my room neat and clean.

8. I shall preserve and safeguard the hostel property, I will not knowingly or otherwise, destroy, damage or destruct any property of the hostel, or of the fellow students residing at the hostel. I shall be held responsible for any damage or loss caused or property stolen, if found guilty.
9. I shall be responsible for the safe-keeping of my belongings and valuables, and in case, if any of my belongings or valuables are misplaced, broken, damaged, stolen or destroyed, I will not hold the hostel administration/ authorities or the wardens responsible for the same.
10. I shall ensure that all the dues, including hostel fees, mess fees, fines and penalties that may have been imposed on me, are paid on time.
11. I shall, on such date as notified by the Hostel administration Committee, vacate the room and remove all my belongings and valuables. In case I fail to vacate the room and remove my belongings and valuables, I understand that the Hostel administration/authorities reserve the right to remove my belongings and valuables and take possession of the room, I shall not hold the hostel administration/ authorities responsible or liable in any manner for any loss or damage to such belongings and valuables.
12. I shall at all-time abide by the rules and regulations of the Hostel as set out by the University. I understand that if I am found violating any rules or any instructions at any time, I will be dealt as per the decision of the Disciplinary Committee and the Hostel Administration Committee. The University and the Hostel reserves the right to cancel my admission if found necessary at any time, without any cause of action arising against it.

I undertake to abide by all the rules and regulations of the hostel.

Date: _____

Place: (Signature of Student)

I _____ Parent/Guardian of
_____ undertake that my child/ward shall abide by all
the rules and regulations of the hostel and I shall not hold the hostel administration or wardens
responsible for any loss or harm caused to my child/ward on his/her own cause.

Date: _____

Place: (Signature of Parent/Guardian)

Contact Details of student:

Contact Details of Parent/Guardian:

Name:

Name:

Email id:

Email id:

Contact no.:

Contact no.:

Alternate Contact no.:

Alternate Contact no.:

Annexure D

Indemnification Undertaking by Student and Parent/Guardian

Date.....

I the undersigned, _____ child/ward of _____ do hereby indemnify Karnavati University and its constituent Institutes, affiliates, sponsoring body, associates, authorities, successors, sister concerns and other units, as applicable against;

1. All actions, causes, suits, proceedings (including civil and criminal), accounts, claims, liabilities (including statutory liabilities), penalties, demands and costs including legal costs, awards, damages, losses and expenses whatsoever, arising on account of my action or inaction or otherwise during the duration on my program/course at the University or thereafter and against all consequences arising thereof;
2. All rights and claims by myself, my dependants, relatives or other legal representatives for compensation for any mishappening in terms of death, suicide, disability, infections, diseases, loss or damage of any kind caused to me in person or otherwise at any point of time in any manner due to any reason, including but not limited to industrial visits, trainings, internships, tours, conduct of practical, working in laboratories or workshops, stay in hostels, travelling in the University transport or otherwise within or outside the University premises, and for any loss or damage of cash or valuables or my personal belongings, including mobile, PCs, laptops, jewellery etc.; and
3. All the consequences arising, in case anything goes wrong or against the contents of the Undertaking given to the University; and I myself shall be responsible for all consequences whatsoever; and the University shall not be liable in any manner.

Place: _____

Signature of Student

Name and Signature of Parent/Guardian

Annexure E

MEDICAL FITNESS CERTIFICATE

TO BE FILLED IN BLOCK LETTERS

Date:

1. Name:.....

2. Father's Name:.....

3. Blood group:.....

4. Mark of Identifications:.....

5. A. Height: (cm) B. Weight: (Kg.) C. BMI:

6. Disability Full/Partial (if any):
.....

7. History of any illness and or Diseases (physical or mental, if any):
.....

8. Ongoing Prescribed Medications/Drugs with supporting evidences (please specify):
.....

8. Undergone any surgery in the past (if any):
.....

9. Allergies (if any):
.....

10. Any other Remarks:
.....

DECLARATION BY STUDENT:

The information provided above by me is correct and true to the best of my knowledge. I am medically (physically and mentally) fit to pursue and continue my program/course in the University. In case, at any time in the future there is any change in my medical condition, I shall inform the University about the same. I shall not hold liable the University for any harm incurred to me due to non-disclosure of any information hereinabove.

Signature of the Candidate:

Signature of the Parent/Guardian:

Date: