

NOTIFICATION NO. KU/POL./2023/012
Date: 21st January 2023

Subject: Karnavati University - Regulations related to Anti-Ragging Measures (Issue 01 Revision 01)

Karnavati University hereby notifies 'Regulations related to Anti-Ragging Measures' as appended herewith. These regulations have been framed to prohibit and prevent any and all forms of ragging within the University and to provide a healthy environment for the physical and mental development of the students. These regulations shall develop a robust mechanism to address the issue of ragging in the University.

This comes into immediate effect.


Tariq Ali Saiyed
Registrar



Enclosure: Karnavati University - Regulations related to Anti-Ragging Measures (Issue 01 Revision 01)



Regulations related to Anti – Ragging Measures

Policy title	Regulations related to Anti – Ragging Measures
Key stakeholders	Students, Parents, Vice-Chancellor (Provost), Dean/Director of Institute, Hostel Administrator
Approved on	21 st January 2023
Date effective from	22 nd January 2023
Next version	
Relevant policies	
Relevant committees/ centre/ cell	Anti – Ragging Committee, Anti – Ragging Cell, Anti – Ragging Squad, Ragging Mentoring Cell
Related Statutory Guideline /Regulations	UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 and its amendments from time to time.

1. Short Title and Extent

These regulations shall be called “*Regulations related to Anti-Ragging Measures*”.

2. Objective

These regulations have been framed with the following objectives -

- i. To prohibit and prevent any and all forms of ragging within the University,
- ii. Provide a healthy environment for the physical and mental development of the students,
- iii. Develop a robust mechanism to address the issue of ragging in the University,

3. Anti – Ragging Mechanism

- i. There shall be a two tier anti-ragging mechanism i.e., at the University level and at the Institute Level,
- ii. At the University level there shall be an **Anti – Ragging Cell** -
 - a. **Composition** – it shall consist of the following members –
 - I. Vice-Chancellor (Provost), who shall be the chairman;
 - II. the Dean/Director of all the respective constituent Institutes;
 - III. Registrar, ex-officio;
 - IV. Dean of Student Welfare or an equivalent position, who shall be the member secretary.
 - b. **Role and Responsibility** – it shall perform the following roles, responsibilities and functions –
 - I. Decide the guidelines to curb ragging, to be followed by the University, its constituent institutes and all the stakeholders;
 - II. Coordinate with the constituent Institutes to achieve the anti-ragging measures;
 - III. Call for the reports from the Deans/Directors of the respective constituent Institutes of the Anti-Ragging Committees, Squads and Mentoring Cells constituted below;
 - IV. Review the measures taken by the respective constituent Institutes to publicize and create general awareness of anti-ragging, record keeping of affidavits from parents and students, facilitating the implementation of anti-ragging measures at institute level;
 - V. Keep itself updated with the decisions of the District Level Anti – Ragging Committees;
 - VI. Prepare the report of the actions undertaken by the Committees at the Institutional level.

- VII. Submit the reports prepared to the Vice-Chancellor (Provost) who shall submit the same to the State Level Monitoring Cell.
- c. **Meetings** – shall meet once at the beginning of each academic year. The minutes of meetings shall be prepared by the member secretary.
- iii. Every constituent Institute shall constitute the following bodies at the Institute level –
- a. **Anti-Ragging Committee** – (hereinafter referred to as Committee)
- I. **Composition** – the Dean/Director, who shall be chairman, and two (2) members from the teaching and non – teaching employees of the respective constituent Institute, representatives of the civil and police administration, local media, NGOs, parents and students.
- Such members shall be selected by the Chairman in consultation with the Vice-Chancellor (Provost) which may be in accordance with the *District Level Anti – Ragging Committee* and the *State Level Monitoring Cell* constituted by the State Government.
- II. **Functions and Powers** – to ensure compliance of the UGC Regulations as well as the laws in force related to anti-ragging.
- It shall monitor and oversee the activities of the Anti – Ragging Squad in preventing ragging;
 - Conduct orientation programs and workshops for all the students including those who are newly admitted in the program/course offered by the institute;
 - Schedule sensitization programs and counselling;
 - Maintain a record of all the grievances and complaints received from the students in respect of anti-ragging or such suo-moto complaints, or complaints referred by the employees (Teaching and Non-teaching), Parents/guardians, or any other person as the case may be, and forward all such record to the Anti – Ragging Cell;
 - Maintain the record of the anti – ragging affidavits, declarations and undertakings signed by the parents and students and others as the case may be;
 - Prepare a report of the actions taken by the Committee, Anti – Ragging Squad and the Ragging Monitoring Cell and submit the same to the Anti – Ragging Cell, along with the minutes of the meetings.

III. Meetings – shall meet twice in an academic year, the minutes of the meeting shall be prepared by the member nominated by the Dean/Director.

b. Anti – Ragging Squad -

I. Composition - the squad shall consist of One (1) senior teaching employee of the respective institute who shall be the coordinator,

- Hostel administrator who shall be the co-coordinator, or any other person appointed by him, who shall be not below the post of Warden.
- Three (3) - Four (4) other employees (teaching and non – teaching) of the respective constituent Institute and student representatives from every batch of the program/course offered by such institute.
- Such members shall be selected by the coordinator.

II. Functions and Powers – maintain vigilance and perform patrolling functions,

- make surprise visits to hostels and such other places at the University premises vulnerable to incidents of ragging;
- power of inspection of the complaints referred to it or suo-moto;
- Power to conduct enquiry into incidents of ragging referred to it;
- Prepare a report on the measures taken by the Squad to curb and prevent ragging at the University premises and submit the same to the Committee, along with the minutes of the meetings prepared by the coordinator.
- Prepare and submit an enquiry report to the Committee.

III. Meeting – shall meet not less than four (4) times in an academic year, the minutes of the meeting shall be prepared and signed by the Co-coordinator.

c. Ragging Mentoring Cell –

I. Composition - the chairman shall be a senior teaching employee, three (3) - four (4) other teaching employees of the respective constituent Institute and student representatives from every batch of the program/course offered by such institute.

- Such members shall be selected by the chairman.

II. Functions, Roles and Responsibilities - It shall promote the objective and measures undertaken on anti-ragging.

- Interact with the students and educate them about the ill-aspects of ragging;
- Organize workshops and orientation programs;
- Organize cultural, sports and other such activities to promote healthy interaction of students amongst themselves;

- Encourage students to report any incidents of ragging;
- Prepare a report of all the measures taken by the Ragging Monitoring Cell to promote anti-ragging amongst students throughout the academic year, and submit the same along with the minutes of the meetings prepared by the Chairman to the Committee.

III. Meeting – shall meet at the end of every academic year, the minutes of the meeting shall be prepared and signed by the Chairman.