

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

No.: KU/IQAC/Meeting-Agenda/2023/04

Date: 1<sup>st</sup> June 2022

**Subject: Circulation of Agenda for 4<sup>th</sup> Meeting of IQAC – Reg.**

4<sup>th</sup> Meeting of the Internal Quality Assurance Cell (IQAC) of the University will be held on 8<sup>th</sup> June 2022 at 2 pm in Blended Mode - KU Building First Floor Conference Hall / Online Virtually Zoom.

The following points will be discussed/reported by Director, KU-IQAC.

- 4.01. **Review of the previous meeting minutes**
- 4.02. **New Policy Notification**
- 4.03. Discussion on Academic Calendar
- 4.04. **Organization of Quality Assurance Activity**
- 4.05. Discussion on strengthening of research activities
- 4.06. Discussion on the status of documents and achievements pertaining to Components of Criteria 3: Research, Innovations and Extension.

**Zoom Link for External Members:**

<https://us06web.zoom.us/j/5582339194?pwd=UHo4Vm45V2puYUVNStBscXc2L0REUT09>

Meeting ID: 558 233 9194

Passcode: ku@123



(Dr Raju Shanmugam)  
Director - IQAC





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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

No.: KU/IQAC/Meeting/2022/04

Date: 8<sup>th</sup> June 2022

### Minutes of 4<sup>th</sup> Meeting of IQAC

The 4<sup>th</sup> Meeting of the Internal Quality Assurance Cell (IQAC) was held on 8<sup>th</sup> June 2022 at 2 pm in KU Building First Floor Conference Hall and Virtual Mode.

The following members were present in the meeting.

- |   |                  |
|---|------------------|
| 1. Dr. A K S Suryavanshi, Vice Chancellor                   | Chairperson      |
| 2. Shri. Tariq Ali Saiyed, Registrar                        | Member           |
| 3. Dr. Raju Shanmugam, Dean - USCI                          | Director - IQAC  |
| 4. Shri. Nilesh Hada, Governing Body Member                 | Member (Mgt.)    |
| 5. Dr. Avadhesh Kumar Gupta, Professor - USCI               | IQAC Coordinator |
| 6. Col. (Rtd.) Surojit Bose, Director/HOI - UID             | Member           |
| 7. Dr. S.M. Kulkarni, Dean - Academic, UID                  | Member           |
| 8. Dr. Kishor Bhanushali, Director - Research & Dean UWSB   | Member           |
| 9. Dr. P Lakshmi Dean -UWSL                                 | Member           |
| 10. Dr. Gayatri, Dean(I/c) USLM                             | Member           |
| 11. Dr. Santosh Kumar, Dean - Karnavati School of Dentistry | Member           |
| 12. Dr. Vasantray Chauhan, Chief Librarian                  | Member           |
| 13. Shri. Krishna Kumar Singh, Director-Administration, UID | Member           |
| 14. Smt. Ridhima Sharma, Head- Legal & International Affair | Member           |
| 15. Shri. Rahul Bhandari, Director-International Relations  | Member           |
| 16. Dr. Sharuti Choudhary, Asst. Director-Alumni Relations  | Member           |
| 17. Mr. Rikin Panchal, Head - Accounts                      | Member           |
| 18. Mr. Nishant Reddy, B.Des. (PD-2019-2023 Batch)          | Member (Alma.)   |



- |   |                    |
|---|--------------------|
| 19. Ms. Kavya Dholakia, Member, KU Students' Council  | Student Member     |
| 20. Dr. Aneri Patel, BDS (2018 Batch) Senior Lecturer, G D Goenka Research Institute              | Member (Alma.)     |
| 21. Shri. Nikhil Kehair, Head-Key Accounts - Modern Retail B2B & Omnichannel, Johnson and Johnson | Member (Emp./Ind.) |
| 22. Dr. Gaurav Buch, CHRO and Group Head - HR, Admin & CSR Rasna International                    | Member (Emp./Ind.) |

### **Welcome Address by Chairperson**

The Chairperson, Dr AKS Suryavanshi, Vice Chancellor, extended welcome address to all the members of newly constituted IQAC of Karnavati University.

The Following points were discussed by the members.

#### **4.01. Review of the previous meeting minutes**

IQAC director presented the previous meeting minutes for the information and the minutes got approved by all members present in meeting. Agenda was set for this meeting.

- 4.02. **New Policy Notification: [University Notification No. (Ref: KU/IIC/2022/01), dated 7th March 2022].** Karnavati University Institution's Innovation Council (KUIIC) (MoE's UC ID - IC202014549) Revision of Composition of IIC was notified to the members and HoIs.

Noted and to be intimated to all the members of IIC.

- 4.03. **New Policy Notification: [University Notification No. KU/POL./2022/003 Date: 9th March 2022, on the subject "Karnavati University - Attendance Policy (Issue 01 Revision 02)".** It was notified that 'Attendance Policy' was appended, with an aim to encourage the students to attend all the academic deliveries and classes, implant the idea of punctuality, and reduce absenteeism.

Noted by the members.

- 4.04. **New Policy Notification: [University Notification No. KU/ACA./2022/001 Date: March 30. 2022].** It was mentioned by the chairperson that there was a notification - "Karnavati University Template related to Inward/Outward

International Exchange of 'students and faculty' with MoU Partner University/select University of Eminence. There was a detailed discussion on the matter. All stakeholders are requested to strictly adhere to the prescribed format for planning any International Exchange with MoU partner University.

Noted by the members.

- 4.05. Members expressed that the academic calendar need to be prepared and circulated to all schools well in advance. The Chairperson requested Registrar to prepare the same and provide to all.
- 4.06. **New Policy Notification/Rules: [University Notification No. KU/OW/2022/033, Dated: 06th April 2022]**. Notification of Laptop Scheme for Teaching Staff and Key Non-teaching staff. Members expressed happiness about the scheme and agreed to implement the same.

The Chairperson requested IT Department to use/maintain the format prescribed for the same by registrar office.

- 4.07. **Quality Assurance Activity:** KU-IQAC has organized a one-day Awareness Program on Intellectual Property Rights (IPR) on 12<sup>th</sup> April 2022 from 9.30 AM to 4.30 PM. Expert Talk was delivered by Dr. SUHAS KULKARNI, LL.M., Ph.D., Controller of Patents Patent Office, Mumbai. There were around 1100 students and faculty members participated in the event and this was appreciated by the members.
- 4.08. **New Policy Notification/Rules: [University Notification No.: KU/OW/2022/055, Dated 23rd June 2022]**, on the matter "Withdrawal of Sabbatical Leave Policy with immediate effect".

Noted by the Members of IQAC.

- 4.09. **New Policy Notification/Rules: [University Notification No. KU/ACA/2022/006, Dated 30th June 2022]**, on the subject - Status Report/Progress Presentation by Research Scholars:



The following points were discussed.

- 4.09.1. In view of importance of academic rigor that goes with the scholarly work involving doctoral programme, the directions were embedded in the 'Ph.D. Regulations' of Karnavati University, a revised version of which is being sent shortly.
- 4.09.2. Further, it is compulsory for all schools running Ph.D Programme (Full Time/Part Time) to organize a status report/progress presentations by all research scholars once in a semester. This presentation is to be made in front of Departmental Research Committee (DRC) at school level.
- 4.09.3. A detailed format is being attached herewith. All the schools may conduct status report/progress presentation for Even Semester (Jan - June 2022) and send the report to Director - Research.

Noted by the members.

- 4.10. Discussion further moved on to review of tasks as discussed in previous two meetings. Major focus was on completion of all document preparation regarding criteria 1. A Detailed report regarding submission of documents by various stakeholders across university, against criteria 1 was presented. Documentation for Criteria 1 was satisfactory.
- 4.11. Chairperson of IQAC elaborated to strengthen research activities by identifying and promoting research project applications (Major national and International Funding agencies). It was stated by the chairperson that faculty members shall utilize various schemes that related to research as per the policy.
- 4.12. The incentives for research and publications, funded proposals, consultancy and training are very much beneficial to all faculty who sincerely involve and contribute on that matter.
- 4.13. There was a lengthy discussion on the status of documents and achievements pertaining to Components of Criteria 3: Research, Innovations and Extension (250).

- Promotion of Research and Facilities (20)
- Resource Mobilization for Research (20)
- Innovation Ecosystem (30)
- Research Publications and Awards (100)
- Consultancy (20)
- Extension Activities (40)
- Collaboration (20)

The importance of research publications was discussed by the members as the component is the single largest weight among all other. HoIs have agreed to concentrate and encourage faculty to publish more research articles, conference articles, books and book chapters and filing patents.

The meeting concluded with vote of thanks extended by Dr Raju Shanmugam, Professor & Dean, Director - IQAC, as there were no more points to discuss.



(Dr Raju Shanmugam)

Director - IQAC



Registrar