



KARNAVATI
UNIVERSITY

907/A, Uvarsad & PO, Gandhinagar, Gujarat – 382422 | www.karnavatiuniversity.edu.in

INTERNAL QUALITY ASSURANCE CELL (IQAC)

No.: KU/IQAC/Meeting-Agenda/2023/05

Date: 2nd September 2022

Subject: Circulation of Agenda for 5th Meeting of IQAC – Reg.

5th Meeting of the Internal Quality Assurance Cell (IQAC) of the University will be held on 9th Sept. 2022 at 2 pm in Blended Mode - KU Building First Floor Conference Hall / Online Virtually Zoom.

The following points will be discussed/reported by Director, KU-IQAC.

- 5.01. Review of previous meeting minutes:
- 5.02. Discussion in IPR and filing more Indian patents.
- 5.03. Events/New Rules/Policy Notifications/Announcements
- 5.04. Discussion on organizing more industry visits and industry connect events
- 5.05. Discussion on organizing Seminar / Short-Term Training / Faculty Development Programs / Students Skill Development Programs can be organized collaboratively with nearby Industries and Research Institutions.
- 5.06. Discussion on Components of NAAC Criteria 4 was initiated by the IQAC Director.
Criteria 4: Infrastructure and Learning Resources (100)

Zoom Link for External Members:

<https://us06web.zoom.us/j/5582339194?pwd=UHo4Vm45V2puYUVNStBscXc2L0REUT09>

Meeting ID: 558 233 9194

Passcode: ku@123



(Dr Raju Shanmugam)
Director - IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

No.: KU/IQAC/Meeting/2022/05

Date: 9th Sept. 2022

Minutes of 5th Meeting of IQAC

The 5th meeting of the Internal Quality Assurance Cell (IQAC) was held on 9th September 2022 at 2 pm in KU Building First Floor Conference Hall and Virtual Mode.

The following members were present in the meeting.

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| 1. Dr. A K S Suryavanshi, Vice Chancellor | Chairperson |
| 2. Shri. Tariq Ali Saiyed, Registrar | Member |
| 3. Dr. Raju Shanmugam, Dean - USCI | Director - IQAC |
| 4. Shri. Nilesh Hada, Governing Body Member | Member (Mgt.) |
| 5. Dr. Avadhesh Kumar Gupta, Professor - USCI | IQAC Coordinator |
| 6. Shri. (Col.) Surojit Bose, Director/HOI - UID | Member |
| 7. Dr. Kishor Bhanushali, Director - Research & CoE | Member |
| 8. Dr. P Lakshmi Dean -UWSL | Member |
| 9. Dr. Gayatri, Dean(I/c) USLM | Member |
| 10. Dr. Anirban Bandyopadhyay, Associate Professor-UWSL | Member |
| 11. Dr. Santosh Kumar Dean - Karnavati School of Dentistry | Member |
| 12. Dr. S M Kulkarni Dean-Academic UID | Member |
| 13. Dr. Vasantray Chauhan, Chief Librarian | Member |
| 14. Shri. Krishna Kumar Singh, Director-Administration, UID | Member |
| 15. Shri. Yogesh Jimudia, Head - Accounts | Member |
| 16. Smt. Ridhima Sharma, Head- Legal & International Affair | Member |
| 17. Shri. Rahul Bhandari, Director-International Relations | Member |
| 18. Dr. Sharuti Choudhary, Asst. Director-Alumni Relations | Member |

19. Mr. Nishant Reddy, B.Des. (PD-2019-2023 Batch)	Member (Alma.)
20. Ms. Kavya Dholakia, Member, KU Students' Council	Student Member
21. Dr. Aneri Patel, BDS (2018 Batch) Senior Lecturer, G D Goenka Research Institute	Member (Alma.)
22. Shri. Nikhil Kehair, Head-Key Accounts - Modern Retail B2B & Omnichannel, Johnson and Johnson	Member (Emp./Ind.)
23. Dr. Gaurav Buch, CHRO and Group Head - HR, Admin & CSR Rasna International	Member (Emp./Ind.)

Welcome Address by Chairperson

The Chairperson, Dr AKS Suryavanshi, Vice Chancellor, extended welcome address to all the members of newly constituted IQAC of Karnavati University.

The Following points were discussed by the members.

5.01. Review of previous meeting minutes:

Minutes of 4th Meeting were reviewed and approved by all members present in meeting.

5.02. It was also discussed that all schools shall plan workshops, training programs and sensitization events to promote startups and innovation eco-system, collaborating with KIIF.

5.03. Chairperson requested the members to initiate on filing more Indian patents. For this purpose, faculty can identify best internship or project reports of final semester/year students and they may be used effectively.

5.04. **Events/New Rules/Policy Notifications/Announcements: [University Notification No.: KU/POL./2022/003], dated July 14, 2022, on the subject "Karnavati University Research Incentive Policy – Revised (Issue 01 Revision 01)"**

It was notified by the University authority the revision on "Research Incentive Policy", with an aim to encourage all the employees - teaching, non-teaching, and students to be a part of the research, innovation, and extension activities at the University level. This will streamline and further strengthen the ecosystem for the professional development of faculty members by fostering

an active research culture at the University. This Policy comes into effect, from the date of issue.

Noted by the members and the same will be notified to the staff members of their respective school.

5.05. Events/New Rules/Policy Notifications/Announcements: [University Notification No.: KU/ACA/2022/007, dated 15 July 2022], on the Subject Introduction of "Leadership Development Lab (LD lab)".

- In pursuance of objectives of overall development of students' ability to work in a team and develop the art of administrative skills by achieving group's tasks without losing on individual's accomplishments. This was introduced for all students at the Undergraduate level during first year of study.
- The students in first year are allotted to one of several committees/ events frame/ students' clubs, available in the university wherein they learn to work in team under guidance of faculty members.
- LD lab is 01 credit course that is Non-Teaching Credit Course, however credits will not be taken towards impact on SGPA or CGPA. This will be reflected in the transcript along with value added courses.
- The process of evaluation will be on a continuous basis and at the end of an event/ committee task/ outdoor tasks, students will be required to make a presentation to the concerned faculty and demonstrate nuances of tasks as well as processes related to achieving those tasks.
- Format for capturing marks/ grades will be same like normal course and the format will be handed over by examination branch.
- A concept note on Leadership development is enclosed (Refer-Annexure 1) and Roles and Responsibilities of Faculty In charge of Committee/ Event Committee/ Club is enclosed (Refer- Annexure 2).

Noted by the members and Hols of constituent Colleges. Hols assured the chairperson that this will be implemented from the academic year 2022-23, for all programmes in the first year.

5.06. Events/New Rules/Policy Notifications/Announcements: [University Notification No.: KU/Stu.Council/2022/001, Date: 26/08/2022], on the subject "Declaration of Key Office Bearers of Karnavati University Students' Governing Council (KUSGC) for the academic year 2022-23".

Subsequent to the receipt of advice from Karnavati University Student Governing Council post completion of the process, "Key Officer Bearers of Karnavati University Students' Governing Council" for the academic year 2022-23 were notified for information of all concerned.

Notification was noted by the members.

5.07. Events/New Rules/Policy Notifications/Announcements: [University Notification No.: KU/OW/2022/092, dated 5th September 2022], on the subject - OFFICE ORDER "Long Service Award' to the members of the Teaching Staff".

In pursuance with Karnavati University decisions to bestow 'Long Service Awards' to the members of teaching staff on Teachers' Day (5th September 2022) and members of non-teaching staff on the 'Foundation Day' (31st March 2022), the first set of long service awards to the members of the teaching staff is awarded to total of 52 Faculty members from different schools.

Members noted the notification and congratulate the faculty members who have received long service award.

5.08. Chairperson requested the members to facilitate more industry visits and industry connect events. Seminar / Short-Term Training / Faculty Development Programs / Students Skill Development Programs can be organized collaboratively with nearby Industries and Research Institutions.

5.09. Discussion on Components of NAAC Criteria 4 was initiated by the IQAC Director.

Criteria 4: Infrastructure and Learning Resources (100)

- Physical Facilities (30)
- Library as a Learning Resource (20)
- IT Infrastructure (30)
- Maintenance of Campus Infrastructure (20)

A presentation on criteria 4 was made by him in detailed manner and there was a lengthy discussion on physical facilities such as class rooms, seminar halls, laboratories, library resources, journals, e-books, digital enablement, IT infrastructure, Internet, WiFi, campus maintenance of Infrastructure.

The meeting concluded with vote of thanks extended by Dr Raju Shanmugam, Professor & Dean, Director - IQAC, as there were no more points to discuss.

Raju
9/9/22

(Dr Raju Shanmugam)

Director - IQAC

Office Seal



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Registrar