



KARNAVATI  
UNIVERSITY

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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

No.: KU/IQAC/Meeting-Agenda/2023/08

Date: 07<sup>th</sup> June 2023

### Subject: Circulation of Agenda for 8<sup>th</sup> Meeting of IQAC - Reg.

8<sup>th</sup> Meeting of the Internal Quality Assurance Cell (IQAC) of the University will be held on 15<sup>th</sup> June 2023 at 2:00 pm in Blended Mode - KU Building First Floor Conference Hall / Online Virtually Zoom.

The following points will be discussed.

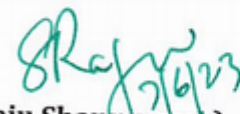
- 8.01. Review of the previous meeting minutes
- 8.02. Events/New Rules/Policy Notifications/Announcements
- 8.03. Discussion on New PhD Regulations
- 8.04. Notification of New IQAC Composition
- 8.05. Meeting of KU International Relations Cell with the delegation from University of Southampton, UK.
- 8.06. Any Other Items

### Zoom Link for External Members:

<https://us06web.zoom.us/j/5582339194?pwd=UHo4Vm45V2puYUVNStBscXc2L0REUT09>

Meeting ID: 558 233 9194  
Passcode: ku@123



  
(Dr Raju Shanmugam)  
Director - IQAC



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

No.: KU/IQAC/Meeting/2023/08

Date: 15<sup>th</sup> June 2023

### Minutes of 8<sup>th</sup> Meeting of IQAC

The 8<sup>th</sup> Meeting of the Internal Quality Assurance Cell (IQAC) was held on 15<sup>th</sup> June 2023, Thursday, at 2.00 pm in KU Building First Floor Conference Hall.

The following members were present in the meeting.

1. Provost (Vice Chancellor)	Chairperson
2. Shri. Tariq Ali Saiyed, Registrar	Member
3. Dr. Raju Shanmugam, Professor & Dean – USCI	Director – IQAC
4. Shri. Nilesh Hada, Governing Body Member	Member (Mgt.)
5. Shri. (Col.) Surojit Bose, Director/HOI – UID	Member
6. Dr. Kishor Bhanushali, Director – Research & CoE	Member
7. Dr. P Lakshmi Dean –UWSL	Member
8. Dr. Salim Shamsher, Professor & Dean, UWSB	Member
9. Dr. Sonam Mansukhani, Professor & Dean, USLM	Member
10. Dr. Santosh Kumar, Professor & Dean, KSD	Member
11. Dr. Vasantray Chauhan, Chief Librarian	Member
12. DR. Shalini S, Controller of Examinations	Member
13. Shri. Krishna Kumar Singh, Director-Administration, UID	Member
14. Smt. Ridhima Sharma, Head- Legal & International Affair	Member
15. Ms. Diana Christian, Manager – Academic Administration	Member
16. Ms. Arpana Rathore, Sr. Executive - Alumni Relations	Member
17. Dr. Prakash Arumugam, Asst. Director – KSR	Member
18. Mr. Nirav Shah, Head – Accounts	Member
19. Mr. Aditi Agarwal B.Des. (PD-2021-2025 Batch)	Member (Student)

- |  |                    |
|--|--------------------|
| 20. Mr. Harsh Dulani (BBA Hons. 2022-25 Batch)   | Member (Student)   |
| 21. Dr. Aneri Patel, BDS (2018 Batch) Senior Lecturer,<br>G D Goenka Research Institute              | Member (Alma.)     |
| 22. Shri. Nikhil Kehair, Head-Key Accounts - Modern Retail<br>B2B & Omnichannel, Johnson and Johnson | Member (Emp./Ind.) |
| 23. Dr. Gaurav Buch, CHRO and Group Head - HR, Admin &<br>CSR Rasna International                    | Member (Emp./Ind.) |

### **Welcome Address by Chairperson**

The Registrar, chairing the IQAC meeting, extended welcome address to all the members of newly constituted IQAC of Karnavati University. New members were introduced by themselves.

The Following points were discussed by the members.

**8.01. Review of the previous meeting minutes:** IQAC director presented the previous meeting minutes for the information and the minutes got approved by all members present in meeting. Agenda was set for this meeting.

**8.02. Events/New Rules/Policy Notifications/Announcements:** Notification from Legal Cell of University calling applications for IP Registration was made on 9<sup>th</sup> March 2023 by University Legal Cell. Last date for submitting the applications was 15<sup>th</sup> March 2023.

Noted by the members.

**8.03. Events/New Rules/Policy Notifications/Announcements:** NSS Orientation 2022-23 was organized on 14<sup>th</sup> March 2023, Tuesday at 11 AM in the D Block Auditorium. Registrar extended welcome address and felicitated the Chief Guests, Dr. Pratik Shilpkar, Professor- Department of Microbiology, Gujarat Vidyapith, Sadra, Gandhinagar and Dr. Neeraj Silawat, NSS President Award Winner, NSS Program Officer & Professor, Department of Physical Education and Sports.

Noted and appreciated by the members.



**8.04. Events/New Rules/Policy Notifications/Announcements:** [University Notification No.: KU/OW/2023/066, dated 17th March 2023] on Summer Vacation for Faculty. Karnavati University will observe Summer Vacation for all teaching staff from 25<sup>th</sup> May 2023 to 22nd June 2023. This vacation will be divided into two halves. Teaching staff members who have completed one year of service are only eligible for summer vacation. This vacation cannot be clubbed with any leaves. It is compulsory for all faculty members to report for duties on the 'Common Working Day' i.e. 8<sup>th</sup> June 2023. This is mandatory. The vacation of the staff members of any school should be allocated in such a manner that the functioning of the school is not affected.

Noted by the members.

**8.05. Events/New Rules/Policy Notifications/Announcements:** Notification from Office of the controller of Examinations, dated 17<sup>th</sup> March 2023 on "creation of ABC ID by all students. A template was shared by CoE and all schools are requested to complete the process before the deadline to enable students get their credentials/grade sheets on Digi locker.

Noted and assured by the members that ABC ID creation process will be completed by the deadline.

**8.06. Events/New Rules/Policy Notifications/Announcements:** [University Notification No.: KU/COMMITTEES/2023/02 (Issue 01 Revision 01), dated 13<sup>th</sup> January 2023] on the subject "Constitution of Intellectual Property Committee". The Intellectual Property Committee for the functioning of the Intellectual Property Facilitation Centre (IPFC) of Karnavati University was notified, on 17<sup>th</sup> March 2023.

Noted by the members and members agreed to participate/cooperate for the same.

**8.07. Events/New Rules/Policy Notifications/Announcements:** [University Notification for IP Committee Meeting Agenda - No.: KU/OW/2023/068, dated 17<sup>th</sup> March 2023]. To finalize the IP applications received from the students of

Karnavati University and ultimately to proceed with the filing of the said applications, a meeting of the Intellectual Property Committee - Karnavati University was conducted on Monday: 20th March; 2023.

Noted by the members and members agreed to participate/cooperate for the same.

**8.08. Events/New Rules/Policy Notifications/Announcements:** [University Notification for Town Hall Meeting No.: KU/OW/2022/072, dated 27<sup>th</sup> March 2023]. In order to have an open and engaged communication with students, school wise town hall meeting was conducted as per the schedule in the notification. Schools – KSD, USCI and UWSL had town hall meeting on 11<sup>th</sup> April 2023 and the other schools – UWSB and USLM had it on 12<sup>th</sup> April 2023.

**8.09. Events/New Rules/Policy Notifications/Announcements:** **Unitedworld School of Business (UWSB) organized “National Conference on Emerging Trends: A Road to DIET - Digitalization, Innovation and Endurable Transformation”, on 7 – 8, April, 2023.** Key Note Address was delivered by Guest of Honor, Dr. Rajesh Kumar Agrawal, Joint Secretary, The Institute of Company Secretaries of India, Mumbai.

Members appreciated UWSB for their effort in organizing the conference.

**8.10. Events/New Rules/Policy Notifications/Announcements:** E-Mail Notification dated 14<sup>th</sup> April 2023, from O/o Registrar, calling details of all important events and dates to include the same in the Academic calendar of AY 2023-24.

**8.11. Events/New Rules/Policy Notifications/Announcements:** University Notification No.: KU/URC/2023/001, dated 11th April 2023 on the re-constitution of University Research Committee (URC) for the Academic year 2023-24.

Notification was noted by the members.



**8.12. Events/New Rules/Policy Notifications/Announcements:** Notification by Asst. Director Research on Research Publications Data Compilation by schools was communicated on 25<sup>th</sup> April 2023. The deadline to submit the data for NAAC Criteria III was 29<sup>th</sup> April 2023.

Acknowledge by the members.

**8.13. Events/New Rules/Policy Notifications/Announcements:** 5<sup>th</sup> URC Meeting held on 27<sup>th</sup> April 2023 at 10 AM in KU Building Frist Floor. The following points were considered and approved.

- Approval of MoM of previous meeting
- Approval of Action Taken Report (ATR) of URC no held on October 13, 2022.
- Approval of the minutes of meeting of Departmental Research Committee (DRC) of all Schools offering Ph. D Program
- Approval of 'Status of Research topics/ approval of Research topics'
- Approval of Research Supervisors (Ph. D. Guides)
- Approval of Admission of January 2023 batch in Ph. D program
- Approval of proposal from Unitedworld School of Liberal Arts and Mass Communication (USLM) to offer Ph. D from July 2023 session.

Noted by the members.

**8.14. Events/New Rules/Policy Notifications/Announcements:** Karnavati University has successfully made an attempt to record the "Maximum Intellectual Property Protection Applied by University in a single day" on 26<sup>th</sup> April 2023, which was celebrated as the World IP day in the Asia Book of Records and India Book of records simultaneously. The Felicitation Ceremony, where in the Adjudicators from Asia book and India book of records, was held to award the provisional certificate. The award was received by Shri. Ritesh Hada, President Karnavati University, on 29<sup>th</sup> April 2023

Members appreciated the Legal Cell on this marvelous achievement.

**8.15. Events/New Rules/Policy Notifications/Announcements: Notification No.:** KU/IQAC/COMMITTEES/2023/03 (Issue 01 Revision 03) on the subject matter – Revision of composition of IQAC, dated 26<sup>th</sup> April 2023.

Members noted the notification of revised IQAC Composition.

**8.16. Events/New Rules/Policy Notifications/Announcements:** Notification by KU International Relations, dated 3<sup>rd</sup> May 2023 - Meeting with the delegation from University of Southampton, UK, visiting to our university, held at 10.45 AM to 11.30 AM in the First Floor, Conference Room, KU Building. The meeting was attended by the Deans of all schools for the academic collaborations.

Noted by the members.

**8.17. Events/New Rules/Policy Notifications/Announcements:** Notification by Registrar Office No.: KU/OW/2023/097, dated 3<sup>rd</sup> May 2023 – Academic Calendar for the Odd Semesters of Academic Year 2023-24.

Noted by the members.

**8.18.** KU International Relations, dated 3<sup>rd</sup> May 2023 - Meeting with the delegation from University of Southampton, UK, visiting to our university, held at 10.45 AM to 11.30 AM in the First Floor, Conference Room, KU Building. The meeting was attended by the Deans of all schools for the academic collaborations.

Noted by the members.

**8.19. Events/New Rules/Policy Notifications/Announcements:** Notification by Registrar Office No.: KU/OW/2023/098, dated 5<sup>th</sup> May 2023 – on the availability of University "Medical Facilities on Campus". The Following arrangements are made available in the campus.

- Dr. Tamanna Rana - ENT Surgeon for all the residents of Karnavati University, Place: General Clinic, B Block (KSD) - Timings: 02:00 pm to 04: 00 pm (Tuesday and Wednesday)
- Dr. Drasti Sanket – Gynecologist, Timings: 04:00 pm to 07: 00 pm (Monday, Wednesday and Thursday), Place: General Clinic, B Block (KSD)
- Pharmacy Store in Campus
- First aid kits with basic medicines are available with the Warden/Rector of each hostel block
- In case of emergency, the Warden/Rector of all hostels are directed to make arrangements for the transportation of students to the nearby hospitals. In case

a student needs to be admitted, he/she should be admitted preferably in Aashka Hospital / Hi-Tech Hospital or any other nearby Hospital in Gandhinagar.


Noted by the members.

**8.20. Events/New Rules/Policy Notifications/Announcements: KU Event Calendar**

- Notification by Registrar Office No.: KU/OW/2023/099, dated 9<sup>th</sup> May 2023 – on various events to be conducted by the schools during the Odd Semester of Academic Year 2023-24.

Noted by the members.

The meeting concluded with vote of thanks extended by Dr Raju Shanmugam, Professor & Dean, Director – IQAC, as there were no more points to discuss.

  
(Dr Raju Shanmugam)  
Director – IQAC



  
Registrar